

Town of Harvard Energy Advisory Committee

BRIAN SMITH - CHAIR
 ERIC BROADBENT - VICE CHAIR
 BILL BLACKWELL
 DAVID FAY
 FORREST HODGKINS

ASSOCIATE MEMBERS: RENÉ ROY
 LIAISONS: TIM CLARK, BOARD OF SELECTMEN
 PAT WENGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING

Meeting Minutes 3/9/11

Attendees: B. Smith, D. Fay, F. Hodgkins

Action / Topic	Meeting Discussion/Status
1. Approve the previous meeting minutes.	The Minutes of 2/9/11 were approved.
Energy Retrofit Projects	
1. School Energy Project Updates	Bromfield Solar (B. Blackwell) – No change. Bromfield Mech Upgrades (B.Smith) – No change.
2. Town Energy Project Updates	Police Station Project review – Library VSD - B2Q trying to contact Pete Jackson regarding adding a VSD in Volunteers Hall.
3. Plans for Future Energy Projects	Landfill Solar PV – We will create a rough plan of activities and find the right person to lead the effort. Brian to discuss with Tim Bragan, the town administration's involvement.
Energy Initiatives	
4. Green Communities Grants	a. MSBA program for grants for the HES windows and boiler – The walk through with the OPM Pinck & Co. indicated that some K Wing windows were fine and that some Hall and Café windows seals leak and may need replacement. Eric looking to measure R value to justify replacement. b. Big Belly solar trash compactor – Big Belly Solar Compactor – planned to be installed in front of Bromfield. c. Police Station HVAC/boiler – David to provide baseline and historical usage data by 3/18. B2Q performed an on-site walk through of the systems to evaluate potential energy reduction projects. B2Q requested more information on the HVAC work and problems in this building. Schedule meeting with contractors at Police Station. d. Fire Station Boiler - review with Fire Chief.
5. Energy Reduction Plan Updates	None
6. Energy Monitoring Status	Town Hall – David is arranging for Dave Woodsum to attach the monitoring device to select circuits.
7. Other Items	a. Energy Manager duties – draft in process - Brian b. Shared Town Facility personnel with other towns – Find out status with Tim Bragan - Brian e. Web Site – Bill working to transfer HEAC info to Town web site.